

# Furniture, Equipment Planning and Move Readiness

Confidently manage your specialized medical equipment projects to deliver uninterrupted patient care.

Installing and moving highly specialized equipment is a complex art. Ensuring minimal downtime and disruption to patient care is critical. Relying on staff to deliver can put additional pressure on care quality. Planning with expert advice ensures the project scope is clear and funding requirements are visible, supporting an optimal project outcome and happy stakeholders.

Augment your in-house expertise, obtain cost confidence, and prepare your staff for the change. Colliers Project Leaders has trusted and qualified professionals with the expertise to get your healthcare project delivered.



## You've been asked to deliver a specialized medical equipment project. Now what?

Successful completion of your project requires a well-orchestrated furniture, equipment and move readiness plan. We can help.

#### Medical Equipment Planning

With a limited life cycle and constant emergence of new trends, a long-term strategy is vital when budgeting and planning equipment needs.

While constructing or retrofitting any facility is complex, adding highly specialized equipment makes the project exponentially more complicated. From assessing new technologies and trends, to evaluating the condition of your current equipment, our team of experts will provide you with a tailored strategy to ensure project success.

- · Equipment advisory services
- Inventory and planning
- Procurement and compliance

- Commissioning
- Design coordination
- Logistics/delivery and installation

#### Furniture Planning and Design

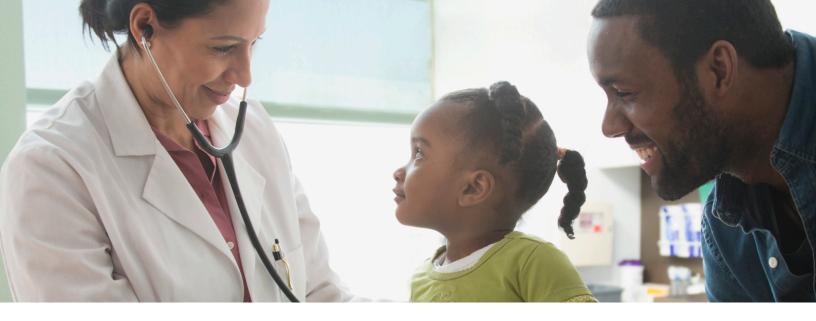
Consistency in quality and character of design can reduce both the initial cost and the ongoing operating costs of a facility.

Our design specialists use evidence-based best practices and work in collaboration with you to ensure the products selected meet the needs of your facility. We focus on essential healthcare and design related issues considering ergonomics, security, infection control, sustainability, maintenance, and required certifications. Specifications are developed to ensure that you have access to the full spectrum of available options on the market today.

- Organizational furniture standards programs
- Inventory and gap analysis
- Concept design
- Design development

- Procurement
- Vendor coordination





#### Move Management

Proper planning is essential to ensure minimal disruption, risk mitigation, and reduced downtime, and will result in a smooth transition from day one.

Successful moves start with detailed plans that uncover issues and opportunities well in advance of move day. From the consolidation of various checklists to create an integrated schedule, to orientation and training of end-users, our approach will ensure full functionality of your new facility.

- Master move schedule
- Transition budget
- Scope of work and tendering

- Communications strategy
- Contingency planning
- Move oversight

#### Operational Readiness

A proactive approach to manage the inevitable procedural and operational changes into a new space will alleviate implementation and transition challenges.

Occupying a new space involves more than the logistical move. An important part of the process involves reviewing existing operational plans and policies, and developing work plans to identify the changes, their impacts, and how those changes will be addressed to ensure that the space is ready for operational use. Our team will provide the framework and core documentation to enable successful integration.

- Procedures and policy review
- Implementation plan
- Communications strategy

- Facility orientation
- Operational training
- Issue resolution

#### Who we are

We are building and infrastructure project leaders. Our collaborative process leads clients from initial program requirements, to planning, procurement, delivery and installation, providing confidence in cost and quality to our clients. Our Get It Right Solution™ ensures we get it ready, get it built and get it performing – so investors, owners and occupants are certain of success.

### National presence, local focus.

30 offices across

**ISO** 

250+
PMP-accredited staff

99% on-time project delivery

15,000+

public- and privatesector projects local point of contact and a network of specialists for support

30+

75
Net Promoter
Score



Colliers Project Leaders is a leading Canadian building and infrastructure project delivery solution provider. Together with parent company Colliers, we provide integrated and strategic solutions for program and project leadership via a family of diversified professional services.

With 30 offices across Canada, our multidisciplinary team of project management and advisory professionals offers unparalleled depth and expertise to capital projects. Colliers Project Leaders has completed more than 15,000 projects to date, deploying our proprietary tools and techniques to ensure success for our clients.

Learn more at colliersprojectleaders.com.

